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- Local Health Department and the individual and/ or guardians will be notified of the positive test.
 - Local Health Department will interview the positive individual. The Family and community contacts will be identified during. The positive Individual will be asked if they reported their infection to their school.
 - LHD will contact the point of contact for the school building. This would be principal and school nurse.
 - The Local Health Department notifies the school of the positive case and relays the timeframe for which the individual can return to school.
 - The Local Health Department will work with the school to identify close contacts in the school setting. (Close contacts are someone who was within 6 feet of the positive person for at least 15 minutes)
 - Consider who the child sits near on the bus
 - Consider who the child sits near in classroom
 - Does the child play sports? What sport?
 - Local Health Department will work with the schools on contacting close contacts and advising on quarantine measures and timeframes.
 - Work with school administration to craft a letter for parents, faculty and staff in regards to the positive case.
 - A template letter has been provided to the Mahoning County Educational Service Center.