

**Minutes of the
Mahoning County Public Health
Board Meeting
September 16, 2020
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on September 16, 2020 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present - via GoToMeeting

Mr. Len Perry
Dr. Nancy Mosca
Dr. Michael Miladore
Joe Mistovich

Absent

Bev Fisher

Staff Present: Ed Janik, John Hallas, Michelle Edison, Loretta Floyd-Pleas, Drew Stefan, Cory Powell, Julie Thompson, Ryan Tekac

Staff Present via GoToMeeting: Erica Horner, Scott Bolam, Dr. Kravec

Public Audience via GoToMeeting: Dave Mannion, Ron (unidentified attendee)

III. Minutes

MOTIONS

Mr. Perry motioned, Mr. Mistovich seconded to approve the minutes of the 8/18/20 and 8/19/20 Board meetings as presented.

Motion carried unanimously.

Mr. Perry motioned, Mr. Mistovich seconded to approve the minutes of the 8/17/20 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mr. Mistovich seconded to approve the minutes of the 8/18/20 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Special Requests/Subdivision Requests/Board Orders

A. Special Request #EH-SR-20-01 – Weeden (Coitsville Twp.)

Mr. Stefan explained that this special request is for a variance for an isolation distance at a property on South Hubbard Road in Coitsville Township. The septic installer was doing a tank replacement and when he started digging to remove the existing 2,000 gallon tank, it was discovered that due to the location of the existing leach field, the distribution box was only two feet from the connection point and they were unable to move the new tank. As such, the new tank is six feet and six inches from an existing deck which is closer than the minimum isolation distance of 10 feet to avoid intruding into other components of the septic

system. It is our recommendation to grant the variance to allow the replacement tank to remain at less than the minimum isolation distance.

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to approve the sanitarian's recommendation for Special Request #EH-SR-20-01 as presented:

To grant the variance allowing the replacement septic tank to remain at less than the minimum isolation distance.

Motion carried unanimously.

B. Board Order #EH-BO-20-04 – Malandra (Austintown Twp.)

Mr. Powell explained that this is a garage in a condition that is creating a public health nuisance, a safety hazard and is attracting disease vectors because of the solid waste it contains. The garage could potentially be dangerous to life and/or health as the result of a tree which has fallen on the roof. The owner has failed to comply with the abatement notices and did not appear at the Health Commissioner's hearing.

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to approve the sanitarian's recommendation for Board Order #EH-BO-20-04 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the garage a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 5 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

C. Board Order #EH-BO-20-05 – Scerbo (Austintown Twp.)

Mr. Powell explained that this is a vacant property with an attached garage and storage shed creating a public health nuisance and safety hazard because they have been left in a state that is attracting disease vectors. The owner of the property lives out of the area and has not complied with the abatement notices and did not appear at the Health Commissioner's hearing. We have had contact with the owner and his son and due to mobility issues, the owner now resides in Alabama with his son and nothing will be done to clean up the property here. The solid waste that was left belongs to individuals who were renting the property.

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve the sanitarian's recommendation for Board Order #EH-BO-20-05 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the attached garage and storage shed a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;

- abated within 5 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

V. New Business

A. Resolution to Create New Fund – BOH Capital Projects Fund

Mr. Janik explained that this resolution is authorizing the establishment of a Board of Health Capital Projects Fund. Whereas Mahoning County Public Health wishes to create a fund for the purpose of the purchase acquisition, construction, reconstruction and/or renovation of facilities to be used by Mahoning County Public Health. Creation of this fund is required by the Auditor’s Office.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the Resolution to create a new BOH Capital Projects Fund as presented.

Motion carried unanimously.

B. 2020 Budget Changes for Board Approval

Mr. Janik explained that these changes are because we have received more funds from the Ohio Department of Health for coronavirus and changes are brought to the Board every month per the auditor’s recommendation.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the 2020 Budget Changes as presented.

Motion carried unanimously.

VI. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and reviewed the budget. Revenues are staying steady and expenses are covered by funding received. Finances remain in good shape.

Mr. Perry reported that the Personnel Committee met on Monday and discussed the appointment of a Community Health Worker which is later on the agenda.

B. Division/Program

Ed Janik

With our grants from the Ohio Department of Health, we have three grants that are ending on September 30th; the WIC grant, the Maternal and Child Health grant and the OEI 2.0 grant. The new grants will start on October 1, 2020 for Fiscal Year 20201. Fiscal is working on the 2021 budget to have it ready for next month’s meeting. We were finally able to find and purchase a second vehicle for the food program after months of searching.

John Hallas

Have been extremely busy reviewing numerous COVID-19 plans with respect to the sports order, especially for schools, including submittal of variances to ODH for spectator capacity. Softball/baseball tournaments that were previously allowed are not under the current order concerning round robin style play. We have also been reviewing COVID-19 plans for compliance with the entertainment venue order.

The local regulations for the Operation & Maintenance Program have been revised by the sewage staff and are ready for Ryan's review. There will not be a separate contract for HSTS designs for the WPCLF program; the design will be included in each bid.

We submitted a revised 2019 mosquito grant report to include intern mileage this year. The 2020 mosquito grant fogging has been completed and once the BMV ads are done running, the report will be generated.

Amy Holinbaugh is attending the Ohio EPA fall inspector training academy virtually. Ohio EPA is reviewing three new solid waste PTI applications.

The final 2020 rabies vaccination clinic is being held on Saturday, October 24th at Angels for Animals from 9:00 a.m. until 12:00 p.m.

Michelle Edison

The HUB is excited to have an intern who will be with us until February. Abby Cooper is a master of social work student at Walden University. She will be engaging eligible referrals and clients in Trumbull County which is also included in the HUB's region.

We are moving forward with our chronic disease arm. We have approximately 30 clients and several referrals. Our CHW's have benefited greatly from the CDC's CHW chronic illness training. The training has been facilitated by public health nurse Brenda Christensen. Our main challenge is that we need to collect baseline and follow up data metrics from the clients like blood pressure, BMI, weight, glucose or A1C. The clients are amenable to that data being recorded, but they oftentimes do not have the information or are not able to access their MY Chart accounts. We would like to be able to get that information from the providers. We have had inconsistent results with providers in accessing the information even with client permission.

Cathy Hergenrother and Cora Lewis have recently implemented a social media effort. They are focusing initially on using the MY Baby's 1st website to inform partners in the community and the community at large about events and resources. The social media sites, Facebook and Twitter will be used in the same way but also for education.

Early October is what we have set as a tentative start date to begin working with the consultant in our strategy to address racism as a public health crisis. We are excited to have MPH students through Dr. Powe who will be supporting this effort. They will do research and provide recommendations regarding best practices and appropriate data collection.

Loretta Floyd-Pleas

The Ohio Department of Health provided a webinar in August for the 5 Day Lactation Course for the Certified Lactation Counselor credential. The webinar was for five days and was completed by Ms. Catherine Pontino, RD/LD who is now a Certified Lactation Specialist. Ms. Emily Cosma, Breastfeeding Peer Helper, plans on completing this course in the fall of 2020. The course is open to all health professionals and breastfeeding peer helpers.

New Health Professional training via ODH is scheduled for September 29, 2020 and Ms. Melinda Lester will be in attendance.

Mahoning County WIC is currently meeting 79% of our assigned caseload of 4,600. The "new normal" is for parents to educate children at home – of course this is during the same hours of operation as the Mahoning County WIC Program. Mahoning County WIC will need to address adjusting hours of operation to accommodate our families' schedules. Also, parents are receiving additional food dollars through SNAP, TANF, etc. – therefore, this decreases the

number of families needing and applying for WIC services yet the request for formula remains substantial.

Commissioner Tekac, Ed Janik and Julie Thompson visited the WIC clinic sites to observe how the clinics can prepare for re-opening during COVID-19. The WIC staff thanks you all for your support to help re-open the clinics with the consideration for safety for both our clients and the WIC staff.

Erica Horner

For the month of August, there were five Project DAWN community kits distributed with 100% of the kits being distributed to populations who reside in areas at highest risk for overdoses in the county. There were 13 kits distributed to First Responders during August with seven reported uses, five saves, zero deceased and one unknown.

Also in August we administered a total of 265 vaccines; 66 to adults and 199 to children from birth to 18 years of age.

We submitted the Local Health Department Vaping Cessation Project grant application. This is a new funding opportunity for local health departments from the Ohio Department of Health. The total project budget is \$20,000.00 over a period of 21 months (October 2020 through June 30, 2022). The overall objective of the project is to increase community readiness to address vaping and nicotine dependence with a focus on promoting youth prevention/cessation.

Our influenza clinics will start the week of September 21st, we have a total of 11 community clinics scheduled throughout September and October. In addition, we have 11 private organizational/business clinics scheduled. Public health nurses are reaching out to their assigned Children with Medical Handicaps families to offer flu shots during home visits.

Scott Bolam

The Lab is still on schedule for our virtual A2LA audit the week of September 28th. September is the end of the third quarter Ohio EPA public drinking water testing and also the end of lead and copper testing.

All landfills have been collected except for Carbon Limestone which will be finished by the end of September.

Dr. Kravec

Continued conversations about COVID – where are we with a vaccine? What will priority be for distribution? Questions that we don't have the answers to just yet. As you all know, flu vaccination is very important and we will continue to promote the importance.

Ryan Tekac

We have continued to work with our local school districts to offer them guidance based on the Ohio Department of Health and Ohio Department of Education. As of today, all school systems have returned to school and we continue to have weekly meetings with the Educational Service Center and the superintendents. This week we will be updating our website to also include all the information that has been provided to the school systems which will include the algorithms, FAQ's for the school nurses and parents and any updated information.

Reporting of positive cases surrounding school students, staff and coaches are now taking place based on the order signed by ODH on September 3rd. This order requires parents to notify schools of positive COVID-19 cases, school districts then have to notify students and parents within 24 hours of new cases and schools must also notify their local health district within 24 hours of a new case.

In order to keep track of the cases, we have created a web based form so that the school contact person can easily report the number of cases reported to the school each day. In turn, we as a local health district are responsible for providing that data to ODH every Tuesday and they will report statewide aggregate data on their dashboard each Thursday.

The Canfield Junior Fair took place September 1st through the 6th and again I want to thank the Fair Board and Bev Fisher for keeping the public's health at the forefront while still holding an event to reward the Junior Fair for all their hard work. We received some minor mask complaints that were addressed immediately by Bev and the Fair Board. I had the opportunity to attend the auction on Thursday which looked different this year due to keeping participants and the public safe and family members were seated in their groups and away from others. We look forward to the 2021 Canfield Fair and a continued relationship to keep our community health and safe.

Local health districts continue to have conversation with the Governor's office each Monday. On the latest call through AOHC membership, we ensure the Governor understands that local public health stands ready for serving Ohioans with mass vaccination when it is available. Emergency preparedness at the local public health level was supported since the 9/11 events and serving our community during these types of emergencies is what we continue to do and will do when a vaccine is ready. With that said, we will be in the early stages of planning this week by bringing together our command staff and some defined section chiefs in order to start discussing and preparing the assigned roles needed for mass vaccination clinics.

I cannot say this enough, thank you again to all of our hardworking staff and also our Board for all of your support.

VII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Amazon, Microsoft Surface Pro 7 with accessories, \$1,179.98

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to approve the purchase of the Microsoft Surface Pro 7 with accessories as presented.

Motion carried unanimously.

- 2) ECMSI, Microsoft Office 365, \$19,785.00 (15 months at \$1,319.00/month)

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with ECMSI as presented.

Motion carried unanimously.

- 3) Storage & More of Canfield, Inc., Storage Unit Rentals, \$4,136.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with Storage & More of Canfield, Inc. as presented.

Motion carried unanimously.

- 4) Youngstown City Health District, Addendum to Contract Tracing Grant, Increased from \$71,935.00 to \$225,316.00

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to approve the contract addendum with Youngstown City Health District as presented.

Motion carried unanimously.

- 5) Youngstown City Health District, Coronavirus Response Grant, \$68,515.00

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to approve the contract with Youngstown City Health District as presented.

Motion carried unanimously.

- 6) Sylvester Patton, Boardman WIC Janitorial Services, \$7,020.00
7) Sylvester Patton, Youngstown WIC Janitorial Services, \$6,240.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contracts with Sylvester Patton as presented.

Motion carried unanimously.

- 8) Lockett Enterprises, Boardman WIC Rent, \$18,000.00

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to approve the contract with Lockett Enterprises as presented.

Motion carried unanimously.

- 9) Amazon, Microsoft Surface Book with accessories, \$1,363.99

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to approve the purchase of the Microsoft Surface Book with accessories as presented.

Motion carried unanimously.

C. Notice of Award

- 1) Matt Morjock Excavating, LLC., WPCLF Sanitary Sewer Tie-In, \$30,000.00

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to award the WPCLF Sanitary Sewer Tie-In to Matt Morjock Excavating, LLC. in the amount of \$30,000.00.

Motion carried unanimously.

VIII. Personnel Actions

A. Appoint Community Health Worker

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to appoint Brianna Warren as Community Health Worker as presented.

Motion carried unanimously.

B. Vote on Tentative Agreement with AFSCME Local 3759 for One Year Contract Extension

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to approve a one year contract extension with AFSCME Local 3759 as negotiated.

Motion carried unanimously.

IX. Adjournment

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to adjourn the meeting at 9:10 a.m.

Motion carried unanimously.

**Minutes of the
Mahoning County Public Health
Board Meeting
September 29, 2020
4:00 p.m.**

The Mahoning County Public Health Board held its regular meeting on September 29, 2020 at 4:00 p.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present - via GoToMeeting

Mr. Len Perry
Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore
Joe Mistovich

Absent

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac

Public Audience via GoToMeeting: Josh Medore, *The Business Journal*

III. Approval of Monthly Expenses

A. Contracts

- 1) Western Reserve Port Authority, Purchase of 50 Westchester Building,
\$1,155,400.00

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to accept the purchase agreement with the Western Reserve Port Authority to purchase the 50 Westchester Building with the correction purchase price of letter B under #2 spelled out as twenty-five thousand and no cents to match letter A under #2 and under item #7 finding out from Atty. Tusek who is responsible for correcting any environmental issues that may be found as the result of an environmental audit if one is conducted as presented.

Motion carried unanimously.

- 2) Approval to hire lowest bid for patching, sealing and striping of parking lot at 50
Westchester

MOTION

This motion is tabled until further bids are received.

IV. Personnel Actions

A. Retirement – John T. Hallas, RS/REHS

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to accept the retirement of John T. Hallas with regrets effective February 1, 2021 as presented.

Motion carried unanimously.

B. Post – Director of Environmental Health

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to post the Director of Environmental Health position as presented.

Motion carried unanimously.

V. Adjournment

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to adjourn the meeting at 4:25 p.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

**PERSONNEL COMMITTEE MEETING
SEPTEMBER 14, 2020
4:30 P.M.**

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Dr. Nancy Mosca (via GoToMeeting)
 Mr. Len Perry (via GoToMeeting)

Staff present: Ryan Tekac
 Ed Janik

Meeting called to order at 4:30 p.m.

At 4:30 p.m. Mr. Perry made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Mr. Perry made a motion to leave executive session at 4:45 p.m. The motion was seconded by Dr. Mosca.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on September 16, 2020.

A motion to adjourn was made by Dr. Mosca, seconded by Mr. Perry at 4:46 p.m.

MAHONING COUNTY PUBLIC HEALTH

**FINANCE COMMITTEE MEETING
SEPTEMBER 15, 2020
8:30 A.M.**

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Dr. Michael Miladore (via GoToMeeting)

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the resolution to create a new BOH capital projects fund, the proposed budget changes and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting September 16, 2020:

Contracts:

- Amazon, Microsoft Surface Pro 7 with accessories, \$1,179.98
- ECMSI, Microsoft Office 365, \$19,785.00 (15 months at \$1,319.00/month)
- Storage & More of Canfield, Inc., Storage Unit Rentals, \$4,136.00
- Youngstown City Health District, Addendum to Contract Tracing Grant, Increased from \$71,935.00 to \$225,316.00
- Youngstown City Health District, Coronavirus Response Grant, \$68,515.00
- Sylvester Patton, Boardman WIC Janitorial Services, \$7,020.00
- Sylvester Patton, Youngstown WIC Janitorial Services, \$6,240.00
- Lockett Enterprises, Boardman WIC Rent, \$18,000.00
- Amazon, Microsoft Surface Book with accessories, \$1,363.99

Meeting adjourned at 10:25 a.m.