

**Minutes of the
Mahoning County Public Health
Board Meeting
November 18, 2020
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on November 18, 2020 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present- via GoToMeeting

Absent

Mr. Len Perry
Mrs. Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore
Mr. Joe Mistovich

Staff Present: Ed Janik, John Hallas, Michelle Edison, Loretta Floyd-Pleas, Julie Thompson, Ryan Tekac

Staff Present via GoToMeeting: Erica Horner, Scott Bolam, Dr. Kravec

Public Audience via GoToMeeting: Dave Mannion, John Schoeni

III. Minutes

MOTIONS

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the minutes of the 10/21/20 Board meeting as presented.

Motion carried unanimously.

Mr. Mistovich motioned, Mr. Perry seconded to approve the minutes of the 10/19/20 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mr. Mistovich seconded to approve the minutes of the 10/20/20 Finance Committee meeting as presented.

Motion carried unanimously.

IV. New Business

A. Operation & Maintenance Fee Waiver Request – Tippecanoe Road

Mr. Tekac explained that this is a request to waive the fee for the Operation & Maintenance inspection done on a property on Tippecanoe Road. The owner of the property is requesting this waiver because he has been ill and in and out of the

hospital since the beginning of the year. He has obtained a maintenance contract with a registered service provider. We are recommending waiving the inspection fee this one time only and putting a note in the file to indicate it will not be waived again.

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to waive the Operation & Maintenance Fee one time for Tippecanoe Road and putting a note in the file indicating the fee will not be waived again as requested.

On roll call the vote was as follows:

| | |
|---------------|---------|
| Mr. Mistovich | Yes |
| Mr. Perry | Yes |
| Dr. Miladore | Abstain |
| Mrs. Fisher | Yes |
| Dr. Mosca | Yes |

Motion carried.

B. 2020 Budget Changes for Board Approval

Mr. Janik explained that the bulk of this change is \$400,000.00 received from ODH for Coronavirus response which must be spent by December 31, 2020. \$200,000.00 of this money is going to the Youngstown City Health District.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the 2020 Budget Changes as presented.

Motion carried unanimously.

C. Resolution to Accept Funds from Mahoning County Commissioners for CHIP Activities

Mr. Janik explained that the Mahoning County Commissioners are going to provide us with \$72,813.00 to enter into a contract early next year with Junious Williams to address disparities and health equity strategies as part of our Community Health Improvement Plan. We understand and gratefully acknowledge the Resolution that the Mahoning County Commissioners are passing for these monies.

D. 2021 Food Service and Retail Food Establishment Fees – 1st Reading

Mr. Janik explained that this is the first of three required readings before the Board for the proposed 2021 Food Service and Retail Food Establishment Fees. We completed the cost analysis and sent it to Columbus for approval, which has been received. The public hearing and Licensing Council meeting are both scheduled for Monday, December 14th.

Mr. Tekac added that after discussion with the Finance and Personnel Committees, out of respect for what our establishments have been through during this pandemic the question remains do we want to raise our fees knowing what has been going on for this past almost year?

Dr. Miladore added that we checked with fourteen other county health departments and some are choosing to raise their fees slightly, some the full amount based on

their cost analysis but the majority are choosing to not raise their fees. For this first reading, the proposal is to not change our fees for our risk levels. The only changes would be in vending, mobile and temporary licenses.

RESOLUTION No. 20-FS-01

BY: THE MAHONING COUNTY DISTRICT BOARD OF HEALTH

RE: Revising the Food Safety Program Operation License Fees in accordance with Ohio Revised Code Chapter 3717

WHEREAS, the Board of Health of the General Health District in Mahoning County, is desirous of preventing disease and maintaining the integrity of the health and safety of the citizens of the General Health District in Mahoning County, and

WHEREAS, the Board of Health of the General Health District in Mahoning County, is desirous of performing its duties in regards to administering, licensing and inspecting Food Safety Program Operations, and

WHEREAS, due to the changes in the Food Safety Program operations, licensing and inspection, and to accomplish the protection of the citizens of the General Health District in Mahoning County, it is necessary to revise the associated fees to cover the costs to institute and administer the program, and

WHEREFORE, the following fees shall be adopted under the authority of Sections 3717.25 and 3717.45 of the Ohio Revised Code in accordance with Section 3717.07 of the Ohio Revised Code.

Section 1.

I. PROPOSED FEES FOR FOOD SAFETY PROGRAM OPERATIONS

(Total fee does not include the remittance fees)

COMMERCIAL & RETAIL FOOD OPERATIONS

| | | 2021 Fees |
|--------------------|-----------------|--------------|
| LEVEL I | <25,000 sq. ft. | \$267.57 |
| LEVEL II | <25,000 sq. ft. | \$296.76 |
| LEVEL III | <25,000 sq. ft. | \$533.81 |
| LEVEL IV | <25,000 sq. ft. | \$665.92 |
| LEVEL I | >25,000 sq. ft. | \$370.33 |
| LEVEL II | >25,000 sq. ft. | \$387.84 |
| LEVEL III | >25,000 sq. ft. | \$1,281.13 |
| LEVEL IV | >25,000 sq. ft. | \$1,355.87 |
| VENDING OPERATIONS | | \$15.95 |
| MOBILE OPERATIONS | | \$127.99 |

**TEMPORARY OPERATIONS
(EVENT)**

\$109.07

V. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and reviewed contracts and WPCLF contracts. The budget was also reviewed and.....

Mr. Mistovich reported that the Personnel Committee met on Monday and discussed the resolution from the County Commissioners, the search for a Director of Environmental Health and determined it is appropriate to appoint an Interim to work with John until his retirement. Also discussed hiring contact tracers and possible re-activation our Medical Reserve Corps.

B. Division/Program

Ed Janik

Completed Open Enrollment for all full-time employees and dropped paperwork off downtown. Closing out CARES dollars, money must be encumbered by November 20th and spent by December 31, 2020. Spoke with Stark County and recommended our vendor and temperature camera to them – they have been doing the same thing we were doing. It is nice being able to share information among agencies and work closely with them.

Michelle Edison

The HUB has 227 clients enrolled to date and about 30 of them are chronic disease clients. The Mental Health and Recovery Board will present to their Board next week the opportunity to partner with the Mahoning Valley Pathways HUB by hiring at least one Community Health Worker to be placed in a behavioral health agency next year.

We recently received this testimony from Andrea Mahone-Blackmon, the owner of Just In Time Transportation who wrote "I am submitting my invoice for October/November. There have been a few great stories. The conversations that happen in the car are unbelievable. We have a client that is pregnant and she feels abandoned by the baby's dad. So we surprised her with baby bibs after her appointment. I feel like an expecting grandmother. Yesterday we had a mom with 5 children all under age 5, she can go no where. She was so happy to know that transportation can take her to WIC, and since WIC makes them now do the appointment from the car, she can go without a baby sitter. I told her we offer rides to the grocery store and she cried. She is not alone, Just In Time is here to offer hope."

Two groups of MPH students from Youngstown State University have been working on projects to support efforts to transform the structure of the MY Baby's 1st Coalition as well as countywide efforts that are being supported by the County Commissioners to develop a strategic plan to address health disparities in alignment with CHIP priorities.

I have been appointed the co-chair for the Healthy Community Partnerships (HCP) and will represent Mahoning County along with the chair for Trumbull County. In collaboration with HCP, we recently submitted an application for National Leadership Academy for the Public's Health (NLAPH). If accepted, the program will begin late-January and run until November 2021.

John Hallas

Four sanitarians have been temporarily re-assigned to assist the Nursing Division with case investigations as they have been inundated.

As you can see from later on the agenda, there are four WPCLF packages with eight sites ready to be awarded to add to one property that has already been connected to sanitary sewer using WPCLF money.

The final rabies vaccination clinic, held at Angels for Animals from 9:00 a.m. to 12:00 p.m. on Saturday, October 24, was another great success. Our remaining vaccine was exhausted plus we used a little of theirs for a total of 146 vaccinations. Combined with the 178 from Struthers we gave 324 vaccinations this year.

The 2020 Mosquito Control Grant Final Report will be submitted in the near future. All but \$950.00 of the \$25,000.00 was spent, mostly for adult control.

I have been taking steps to prepare for an easier transition for the next Environmental Health Director.

Loretta Floyd-Pleas

This week three of our WIC staff members, Megan Stacy, Jeffery Holloway and Emily Cosma are taking part in the online Certified Lactation Counselor training. This is a great opportunity to increase the number of CLC on the Mahoning County WIC staff. Our goal is to enhance the awareness of the benefits of breastfeeding among pregnant women in our community.

There is a zoom meeting scheduled for later today with the Tri-County Breastfeeding Coalition to discuss how to establish a partnership to enhance breastfeeding education within the Mahoning Valley community.

Our current caseload is 3,580 participants with 1,611 children, 1,206 infants and 763 women. This is a decrease of 52 participants in the October caseload from September's caseload of 3,632. Caseload is influenced by children turning five, postpartum and breastfeeding women's terms expiring from the program, food drives, SNAP, lack of transportation, etc. The dynamics of caseload will be presented at the December Board meeting.

Erica Horner

In October there were 79 Project DAWN Naloxone community kits distributed and 100% of the kits distributed were to populations who reside in areas at highest risk for overdoses in the county. There were 19 kits distributed to First Responders during October with four reported uses, four saves, 0 deceased and 0 unknown.

I would like to say thank you to the Environmental Health Division staff and specifically John Hallas, Cory Powell, Colton Masters, Shannon Sellards and Dee Maurer for helping us out when we have had an increase in our COVID-19 daily caseloads. It has been really a great team effort between our divisions, and we appreciate their assistance wholeheartedly!

Scott Bolam

The lab is finishing up our testing and activities for the year, we have about a month to go. December is the end of the fourth quarter and we always have late submitting

clients. We are contacting and encouraging them to get in early before the end of the year.

Our first submittal for our A2LA audit was completed and we are awaiting their response.

Dr. Kravec

The numbers are considerably higher than they were this Spring but at least the information regarding COVID is not changing daily. This is not just because of testing because it is resulting in hospitalizations and ICU admissions. The good news is the vaccines are coming but there are still questions surrounding them.

Ryan Tekac

Mahoning County is experiencing on average 100 cases per day. Since the beginning of the pandemic we have experienced our single day high with 160 positive COVID-19 cases occurring on November 14th. Mahoning County continues to experience community spread. It is often cases associated with group gatherings such as parties that have occurred within household settings. Adults who have attended parties or parents who have let their children attend a party and have contracted the virus then pass it along to their family members – it's a vicious cycle. A cycle that can simply be slowed down by adhering to basic public health measures by not gathering in large groups, wearing a mask, proper hand hygiene and keeping a distance from others until we get close to a vaccine for all.

ODH has most recently passed on order which requires all retail stores to mandate facial coverings. The Bureau of Workers Compensation will now address all complaints and we will focus on FSO and RFE's. Governor DeWine announced that ODH will be issuing a 10:00 p.m. to 5:00 a.m. statewide curfew beginning on Thursday, November 19th. The curfew will be in effect for 21 days. The curfew will not apply to those going to or from work, those who have an emergency, or those who need medical care. The curfew is not intended to stop anyone from getting groceries or going to a pharmacy. Picking up carry-out or a drive-thru meal and ordering for delivery will be permitted, but serving food and drink in person must cease at 10:00 p.m.

In order to minimize the spread of COVID-19 through airborne particles passing between people in close contact, wedding receptions, funeral repasts, and other events at banquet facilities are subject to the following restrictions:

- No socializing or activities in open congregate areas and no dancing.
- Guests must be seated at all times. Traditional wedding reception events such as first dance, toasts, tossing the bouquet and cutting the cake are permitted.
- If serving food and beverages, guests must be served at their seats. No self-serve buffets and no self-serve bar areas permitted.
- Masks must be worn at all times unless actively consuming food or beverages.
- No more than 10 people should be seated at a table and those individuals must be from the same household.

It has often been stated that what occurs in the community will determine what occurs in our school settings and Mahoning County schools are starting to experience this as well. Educators have been pouring their hearts into keeping kids safe, school families safe and their own families safe. What is occurring outside of schools is not helping the situation and stressing the educational system. One

district has decided to move to remote learning as they have over 200 children quarantined. Three other school districts have on average over 90 children quarantined since November 9th.

We continue to meet with YSU on a monthly basis and they will be moving to remote learning after Thanksgiving break. We meet with the K-12 schools on a weekly basis. This relationship continues to be positive and it's most important now that we are seeing wide community spread.

I want to thank the County Commissioners again for granting CARES dollars to Mahoning County Public Health. The funding is allowing us to increase our messaging over the holiday season as you will see with commercials being developed by 898 Marketing. We will also be sending out COVID care bags to individuals who test positive. Inside each bag a family will receive a thermometer, 50 thermometer covers, 6 face masks, a fingertip pulse oximeter, tissues, hand sanitizer and an educational booklet on COVID-19.

Lastly, I want to thank our entire staff again for all of their hard work. I have said it before but this past month with the increase in cases our staff has been phenomenal in stepping up to the plate and keeping up with the workload or making changes to ensure individuals get notified.

VI. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) 898 Marketing, Advertising Campaign for COVID-19, \$17,000.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with 898 Marketing as presented.

Motion carried unanimously.

- 2) Alta Care Group, Addendum to Existing Contract, Increased from \$8,627.50 to \$13,627.50 (\$5,000.00 increase)

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract addendum with Alta Care Group as presented.

Motion carried unanimously.

- 3) Children's Hospital Medical Center of Akron, Addendum to Existing Contract, Increased from \$8,627.50 to \$20,627.50 (\$12,000.00 increase)

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the contract addendum with Children's Hospital Medical Center of Akron as presented.

On roll call the vote was as follows:

Mr. Mistovich Yes
Mr. Perry Yes
Dr. Miladore Yes
Mrs. Fisher Yes
Dr. Mosca Abstain

Motion carried.

- 4) Jeff T. Ellis Construction, Snow Removal and Salting of Parking Lot at 50 Westchester, \$5,000.00 (not to exceed)

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with Jeff T. Ellis Construction as presented as long as he is willing to use the product we need for salting to protect our parking lot and sidewalks.

Motion carried unanimously.

- 5) Youngstown City Health District, Coronavirus Response Addendum to Existing Contract, Increased from \$68,515.00 to \$268,515.00 (\$200,000.00 increase)

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve the contract addendum with Youngstown City Health District as presented.

Motion carried unanimously.

C. Notice of Award – WPCLF 2020 Monies

- Project #2, Yoho Action Septic, \$45,800.00
- Project #3, Yoho Action Septic, \$45,500.00
- Project #4, Romo Septic, \$49,500.00
- Project #5, Yoho Action Septic, \$45,500.00

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the Notice of Award for the WPCLF 2020 Monies for Projects two through five as presented.

Motion carried unanimously.

VII. Personnel Actions

A. Executive Session

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to go in to Executive Session at 9:16 a.m.

Motion carried unanimously.

B. Exit Executive Session

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to exit Executive Session at 10:08 a.m.

Motion carried unanimously.

C. Memorandum of Understanding – Epidemiologist Team Leader

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to accept the Memorandum of Understanding for an Epidemiologist Team Leader as presented.

Motion carried unanimously.

D. Appoint – Director of Environmental Health

MOTION

Mrs. Fisher motioned, Mr. Perry seconded to appoint Colton Masters as Interim Director of Environmental Health at \$29.95/hour until the retirement of John Hallas. Upon John's retirement, Colton Masters will be appointed the Director of Environmental Health and his pay will be \$34.28/hour

Motion carried unanimously.

E. Contact Tracers – Two Part-Time Positions

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve two part-time positions, post and hire as soon as possible with the understanding that the positions will expire at the end of the funding as presented.

Motion carried unanimously.

VIII. Adjournment

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to adjourn the meeting at 10:14 a.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

**PERSONNEL COMMITTEE MEETING
NOVEMBER 16, 2020
4:30 P.M.**

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Dr. Nancy Mosca (via GoToMeeting)
Mr. Len Perry (via GoToMeeting)
Mr. Joe Mistovich (via GoToMeeting)

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 4:30 p.m.

At 4:30 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Perry.

Dr. Mosca made a motion to leave executive session at 5:05 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on November 18, 2020.

A motion to adjourn was made by Mr. Perry, seconded by Mr. Mistovich at 5:08 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

NOVEMBER 17, 2020

8:30 A.M.

Mahoning County Public Health

50 Westchester Drive

Youngstown, Ohio 44515

MINUTES

Board members present: Mrs. Bev Fisher (via GoToMeeting)
Dr. Michael Miladore (via GoToMeeting)

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the 2021 Food Service and Retail Food Establishment Fees, the Operation & Maintenance Fee Waiver Request, the proposed budget changes, the Resolution to accept funds from the Mahoning County Commissioners, the WPCLF 2020 Project #'s 2-5 and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting November 18, 2020:

Contracts:

- 898 Marketing, Advertising Campaign for COVID-19, \$17,000.00
- Alta Care Group, Inc., Addendum to Existing Contract, Increased from \$8,627.50 to \$13,627.50 (\$5,000.00 increase)
- Children's Hospital Medical Center of Akron, Addendum to Existing Contract, Increased from \$8,627.50 to \$20,627.50 (\$12,000.00 increase)
- Jeff T. Ellis Construction, Snow Removal and Salting of Parking Lot at 50 Westchester, \$5,000.00 (not to exceed)
- Youngstown City Health District, Coronavirus Response Addendum to Existing Contract, Increased from \$68,515.00 to \$268,515.00 (\$200,000.00 increase)

Meeting adjourned at 9:39 a.m.